

SUBJECT TO APPROVAL
GLINTON PARISH COUNCIL

PARISH COUNCIL MEETING

held on Tuesday 17th July, 2018
at the Village Hall, High St.

Present: Councillors; D Batty, J Bell, Mrs Bysshe, J Holdich (chairman), R W Johnson, G Kirt, D Lane, R Randall, E Spendelow, CJ Wilde and Mr JV Haste (Clerk). Also present 3 members of the public were in attendance.

MINUTES OF MEETING

Action

- 44 **APOLOGIES FOR ABSENCE** – apologies were accepted from Councillor P Skinner prior family commitment
- 45 **MEMBERS DECLARATION OF INTERESTS** –
- a. Cllr. Wilde declared interests in items 7b & 7e on the agenda (Planning matters relating to his own address and that of a family member;
 - b. Cllrs Holdich and Kirt declared interests in agenda item 9 (Rectory Lane parking)
- 46 **PUBLIC PARTICIPATION** –
- a. Two residents of Rectory Lane spoke in opposition to the proposed restricted parking on the East side of Rectory lane and would prefer the restrictions applied to both sides of the road.(agenda item 9 – see minute 52)
 - b. Cllr. Holdich informed the meeting that land at the northern end of North Fen Road, opposite the last bungalow was up for sale and that the sales literature was inaccurate. The clerk agreed to write to the agent
- Clerk to write to Bletsoes
- 47 **MINUTES OF MEETING** dated 19th June 2018 were approved and signed.
Proposed by Cllr Kirt and seconded by Cllr Batty.
- 48 **MATTERS ARISING FROM PREVIOUS MINUTES** (*info only*) –
- i. The chairman reported that Mrs Goodman had apologised for her behaviour at the previous meeting. The clerk confirmed that JG Cross had been advised of the extent of the council's approval for the memorial headstone and that the fee had been paid.
 - ii. Cllr. Spendelow asked if the enforcement action agreed at minute reference 36 would apply to Helpston Road and include prosecution for parking on pavements. It was confirmed that the enforcement action would include Helpston road in term time.
- 49 **PARISH COUNCIL VACANCY** – We noted the decision (minute 42, Page 7) of the special meeting of parish council & welcomed Cllr. Wilde to his first meeting.
- 50 **PLANNING** –
- a. We received an update on the current status of planning applications in the parish
For the following planning items we were unable to view on line planning applications as the city council planning portal was unavailable. We relied on paper prints of the planning applications printed earlier for circulation to Planning working group members.
 - b. **18/01082/LBC** – Granville House, 2 The Green – part removal of internal walls to kitchen, utility & storage rooms and installation of external doors to utility room. – Parish council has no objection
Clerk to notify planning
 - c. **18/01111/HHFUL** – 14 Rectory Lane – Part removal of the boundary fence, formation of access & hardstanding; - Parish council were **opposed** to this application on grounds of safety to children and adults going to and from school. The clear intention of the proposed works was to accommodate additional vehicles. The proposed access was at the pinch point in the cul-de-sac. Parish council also considered the partial removal of the fence would be detrimental to the street scene in the old part of the conservation area. It was noted that this was a householder application and we consider there is already adequate onsite parking for conventional household usage. We agreed to request the matter be referred to the Planning & Environmental Protection Committee if officers were minded to permit the application
Clerk to notify planning

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- d. **1801139/HHFUL** – 9 Dovecote Way – erection of garden wall, railings & gates. Parish council are **opposed** to this application. Dovecote way is a very recent, open plan award winning scheme. It is also currently a contender for a national award. The proposed wall, railings and electric gates would be the only ones on this little estate and would be extremely prominent, dramatically detrimental to the street scene. Clerk to notify planning
- e. **18/01207/CTR** – 8 The Green – Elder (T1) – Prune overhanging branches approx. 2 metres from the ground – Parish council has no objections Clerk to notify planning
- 51 **VILLAGE IMPROVEMENTS – PLANTERS** – Cllr. Kirt reported that there had been a lot of feedback mostly positive. A few comments on the positioning and one thought they should be on both sides of the roads. We were pleased with the appearance of the planters given start late in the planting season
- 52 **RECTORY LANE PARKING.** We had before us a copy of the consultative letter and street plan marked up with the proposed yellow lines and restrictions. Taking in to account the concerns of residents, parish council agreed to oppose the draft scheme & support the call for the restrictions to be applied to both sides of the road. Clerk to respond to the consultation letter
- 53 **FINANCE**
- a. We received a Statement of Payments and Receipts for the 1st quarter, detailing all payments and receipts, totalled for each month, showing net receipts of £9,768.38 for the quarter. Clerk to publicise these on parish council website
- b. We received monthly bank reconciliations for the current account reconciled to the statement at 53a above.
- RESOLVED** to accept and approve these financial statements
Proposed Cllr. Randall Seconded Cllr. D Lane
- 54 **VILLAGE HALL MANAGEMENT** - The freehold transfer from the city council is at an advanced stage and once completed the parish council will need to determine the arrangements for the long term management of the hall. We received a report from the clerk with proposals for a transitional period of continued management of the hall by the small committee of the community association. We were also advised that the booking secretary had resigned. We agreed the recommendations in the report and will seek to make the current management arrangements more sustainable by trying to recruit representatives from regular hall users to the community association. Clerk and/or GCA chairman to write to regular hall users
- 55 **TREE MANAGEMENT** – We were reminded that we had a responsibility to have a full safety survey of parish council owned trees at least every three years. All our trees have been tagged and numbered by the council's tree surveyor to keep the costs of re- surveys to a minimum. Our survey is due in January 2019. However the clerk has concerns over one tree with a large hollow. The tree surveyor has responded that a survey can be brought forward to August or September with the advantage that the tress will be in leaf which will aid the assessment of the health of the tree. **RESOLVED** to accept the quote of £475 from Jon Wilcockson to carry out a safety survey during August / September of all parish council owned trees Clerk to liaise with Mr Wilcockson
- 56 **RURAL CRIME REPORT** – We received and noted the rural crime report for the month of May and noted that this was to be the last report as it was no longer going to be compiled with responsibility for rural liaison being passed to local Police Community Support Officers (PCSO's).We will miss the intelligence provided by the report and rarely see police or a PCSO. We instructed the clerk to write to the P&C commissioner to express our disappointment at the loss of data and to urge reinstatement of the report along with a stronger police presence
Proposed Cllr Johnson Seconded Cllr. Byshe Clerk to write to Jason Ablewhite

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57 **REPORTS – Standing Item –**

- a. CAPALC training day – we received a written report from Cllr. Batty on a successful day covering relevant and topical matters including assistance with the topic of GDPR.
- b. We received Notes of the Clare Lodge Communications group meeting held on 15th May. Cllr. Bysse undertook to inform Clare Lodge that Liz Bond had moved away and should be removed from membership of the group
- c. We were advised that a meeting of the PCC Parish Liaison forum was to be held the next evening. The topic was to be exclusively GDPR and All parish councillors were invited
- d. Cllr. Kirt updated the meeting on progress on the neighbourhood plan, parts needed to be rewritten following a meeting earlier today with Emma Naylor of PCC Planning department

Cllr. Mrs
Bysse

Neighbourhood
Planning W G

58 **HIGHWAYS –**

- It was reported that residents of Lincoln Road were concerned at the removal of a chicane on the Lincoln road opposite the new development r/o 30b Lincoln Road
- Cllr. Bysse reported that the area opposite Foxcovert road had been turned into an informal parking space that was becoming untidy
- Cllr. Johnson reported potholes in North Fen Road opposite no's 3 & 5
- Cllr Kirt reported that the Stone Bridge on Lincoln Road had been repaired with Limestone and no Capstone fitted. It had already been damaged
- Cllr. Spendelow handed in a letter from 11 Oak Road regarding parking in Beech Road / Elm crescent with a request that it be passed to the relevant authorities

Clerk to refer
the items to
Highways

Meeting closed at 8.45pm

The next scheduled meeting is to be held on Tuesday 18th September, 2018.



Clerk/Proper Officer
20th July 2018

Chairman
Dated:

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Minute reference 53a

	Cash Book ref	Amount £	
<u>GLINTON PARISH COUNCIL</u>			
<u>STATEMENT OF PAYMENTS AND RECEIPTS</u>			
<u>PAYMENTS</u>			
<u>April 2018</u>			
BT - Broadband facility in Village Hall paid by standing order	1	35.88	
Clerks Salary & expenses April 2018	2	488.00	
HMRC PAYE deductions April 2018	3	<u>282.00</u>	805.88
<u>May 2018</u>			
PJ Carpenter Cemetery Maintenance April 2018	4	180.00	
BT - Broadband facility in Village Hall paid by standing order	5	35.88	
Glinton Community Assoc. Room Hire	6	16.00	
R Wright - Internal Audit Fee	7	130.00	
PJ Carpenter Cemetery Maintenance April 2018	8	180.00	
Clerks Salary & expenses May 2018	9	471.60	
HMRC PAYE deductions May 2018	10	282.00	
CAPALC affiliation fee	11	<u>386.56</u>	1682.04
<u>June 2018</u>			
BT - Broadband facility in Village Hall paid by standing order	12	35.88	
Getmapping PLC - Parishes online fee for PSMA	13	94.80	
Amberol - purchase of 6 no. stone planters	14	1515.22	
Bank Service charge	15	<u>18.00</u>	1663.90
<i>Payment in Quarter</i>			4151.82
<u>RECEIPTS</u>			
<u>April 2018</u>			
Additional memorial inscription fee		60.00	
ERoB and interment fee		705.00	
PCC Precept and grants		<u>11452.13</u>	12217.13
PCC Precept & Grant			
<u>May 2018</u>			
Community Infrastructure Levy		<u>1680.00</u>	1680.00
<u>June 2018</u>			
Bank interest on deposit account		<u>23.07</u>	23.07
<i>Receipts in Quarter</i>			13920.20
Net movement on Current account in quarter			<u><u>9768.38</u></u>