

*SUBJECT TO APPROVAL*  
**GLINTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**

held on Tuesday  
18<sup>th</sup> December, 2018  
at the Village Hall, High St.

**Present:** Councillors; D Batty, J Bell, Mrs C Bysse, J Holdich, OBE (Chairman), R Johnson, G Kirt, D Lane, R Randall, P Skinner, E Spendelow, C Wilde and Mr JV Haste (Clerk). Also present 2 members of the public were in attendance

**MINUTES OF MEETING**

- 107 APOLOGIES FOR ABSENCE** – None, all present
- 108 MEMBERS DECLARATION OF INTERESTS** – Cllr. Mrs Bysse declared an interest in the planning application of her neighbour at 8 The Willows, and Cllr. Johnson declared an interest in the planning application of his neighbour at Mouse Cottage
- 109 PUBLIC PARTICIPATION** –
- David Cowcill had submitted a question to the clerk in advance of the meeting. He was concerned that the Inspector examining the local plan may conclude that the draft local plan was flawed opening the way for Larkfleet to succeed in their application to build 78 houses and two football pitches. That application is already the subject of an appeal. Mr Cowcill urged the parish council to write to the city council to prepare contingency plans to cover all possible outcomes of the inspector's rulings on the draft local plan. The chairman responded with an update on the status of the local plan and concluded that it was not necessary to write any letters to the planning authority
  - J Bell requested that the subject of a new Village Hall be added to the January agenda
- 110 MINUTES OF MEETINGS** dated 20<sup>th</sup> November 2018 – we unanimously **RESOLVED** to approve the minutes, to be signed by the chairman  
Proposed by Cllr Kirt and seconded by Cllr Randall
- 111 MATTERS ARISING FROM PREVIOUS MINUTES** (*info only*) –
- a. Cllr. Kirt reported that in discussions with officers of the PCC it was the intention to mark out a walkway in rectory lane, and to create restrictions on both sides of the road. Cllr. Johnson asked when that would be out for consultation
- 112 PLANNING** –
- a. We noted the update on the current status of planning applications, validated or decided /since the last meeting, which had been circulated with the agenda papers
  - b. **18/01980/HHFUL – 8 The Willows** – single storey rear extension and conversion of garage into a habitable room – Details had been circulated to the planning working group and were again considered by the parish council. Parish council has no objections to the application
  - c. **18/02015/CTR – Mouse Cottage, 1 North Fen Road** – fell 3 cypress, 1 Pine and 1 Walnut. Application withdrawn by applicant.
  - d. **APP/J0540/W/18/3211889** – Planning Appeal in respect of Planning Application reference 18/01252/FUL for election of Bungalow at r/o 5 Helpston Road – resubmission. We noted that any further observations had to be received by the inspector by 30<sup>th</sup> December. We confirmed our objections to the application as contrary to planning policies.
- Clerk to notify  
planning
- 113 FINANCE WORKING GROUP REPORT**  
The finance working group (FWG) met on the evening of 13<sup>th</sup> December and considered the following matters making recommendations to the parish council
- a) **Cemetery fees and charges** – We noted that our burial fees were considerably lower than those of the Church of England or the City Council, whilst our memorial fees are comparable. We therefore accepted the recommendations of the FWG as set out in the annex to these minutes.
  - b) **Budgetary Control report – Outturn for 2018/19 and Budget for 2019/20.** We noted that since the previous meeting two burials and sale of exclusive rights had increased the anticipated addition to reserves by £1010.

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- c) In considering the budget for 2019/20 and subsequent financial years to 2022/23 we noted the anticipated requirement for a referendum on the neighbourhood plan at a potential cost to the parish council of £3500. We also accepted the draft budget as amended by FWG to include replacement parts for the defibrillator. The budget allowed for additional cost of maintenance of the Village Hall and further improvements to the village. We were concerned to note, that whilst the budget allowed for these expansions of parish council activities, if they were to be achieved the result would be depletion of the parish council reserves year on year.

We therefore **RESOLVED** to Budget for gross expenditure of £35,330 (£25500 net of income) and budget for an increase the Parish Council precept by a £2 charge to £29 at band D, raising an expected £17,527.60 and anticipating using £7,972.40 of our reserves in order to balance the budget.

Proposed Cllr. Randall Seconded Cllr. Spendelow

- d) **National Pay scales negotiated with the National association of Local Councils.** We noted that the new pay scales were very similar to the salary anticipated by the parish council when agreeing the three year agreement with the clerk and that the agreement will expire during 2019/2020. Financial year.

- 114 **TREE MAINTENANCE** – We noted that City Council contractors had conducted their own survey and felled a tree on our playing field. The clerk had taken the matter up with the city council without reaching a satisfactory conclusion. The clerk had withheld conveying the decision of parish council to award a contract to Willow Tree services to carry out the work identified in the report commissioned by the parish council. . We noted that FWG had recommended that the parish council should continue as agreed and that Willow Tree services expected to carry out those works in the first week of 2019

115 **VILLAGE HALL**

- a) **BUILDINGS AND CONTENTS INSURANCE** – We noted the quotes received from our brokers for a full year and the reduced amount payable for the remainder of the current year. We unanimously agreed that the additional premium had to be paid to protect the parish council interest.
- b) **BROADBAND CONTRACT RENEWAL** – We unanimously agreed the revised terms negotiated by the clerk with BT to continue the new customer reduction in monthly charges resulting in a further 2 year agreement at an increase of only £1.50 per month

116 **MEMORIAL HEADSTONES**

- a) We received designs and approved the application in respect of a memorial headstone for the late Raymond George GARRATT
- b) We received designs and approved the application in respect of a memorial headstone for the late Alan Thomas Samuel MORROW

Proposed Cllr. R Johnson Seconded Cllr. P Skinner

117 **REPORTS - STANDING ITEM**

- a) Cllr. Kirt reported on a very helpful meeting with a city council planning Officer concluding with some suggestions for minor improvements to the draft Neighbourhood plan. Cllr kirt forearmed the parish council that they would soon need to appoint an examiner to take the NP to the next stage

118 **HIGHWAYS to note observations of councillors –**

- a) Rubbish bin at the entrance to beech Road - has been replaced on to the new lamp posts but is now too high
- b) NFR Potholes
- c) Cllr Randall reiterated the need for attention to the surface of the Lincoln Road footpath towards nine bridges
- d) Replacement of traffic calming opposite the development at 30b Lincoln Road

119 **DATE OF NEXT MEETING** - Tuesday 15<sup>th</sup> January, 2019 at 7.15pm in the Village Hall

Meeting closed at 8.05pm



Clerk/Proper Officer  
28<sup>th</sup> December, 2018

Chairman  
Dated:

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Annex to minutes - see

<b>LAWN CEMETERY</b>	
<b>Fees effective 1<sup>st</sup> April 2019</b>	
<b>Fees for Burials (including cost of leveling and turfing)</b>	
Burial of Childs Body	<b>£210</b>
Burial of Body of a person (whose age at time of death exceeds 16 years)	<b>£364</b>
Burial of Cremated Remains	<b>£188</b>
<i>Burial charges will be reduced by 50% where an exclusive right of burial is purchased or had previously been acquired.</i>	
Exclusive Right of Burial in earthen grave 6ft by 3ft – 75 yrs.	<b>£298</b>
Exclusive Right of Burial in earthen grave 3ft by 2ft – 100 yrs. (cremated remains)	<b>£200</b>
For the right to erect a headstone / monument	<b>£140</b>
Tablet, plaque or other marker (cremated remains)	<b>£70</b>
Small vase not exceeding 12"x8"x8"	<b>£60</b>
Additional inscription on existing monument	<b>£60</b>
Refund of Exclusive Right of Burial - admin fee	<b>£50</b>
Searching of Registers of Burial (including the provision of one copy of any entry therein for up to 1 hour)	<b>£30</b>

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