

SUBJECT TO APPROVAL
GLINTON PARISH COUNCIL

PARISH COUNCIL MEETING
held on Tuesday 21st February 2017
at the Village Hall, High St.

Present: Councillors; JFW Holdich (Chairman), D Batty, Mrs Bysse, R Johnson, G Kirt, D. Lane, RW Randall, P Skinner, E Spendelow and Mr JV Haste (Clerk). Also present 2 members of the public were recorded as in attendance.

MINUTES OF MEETING

Action

- 1 **APOLOGIES FOR ABSENCE** — Cllr Wragg had given advance notice of absence on holiday.
- 2 **MEMBERS DECLARATIONS OF INTEREST** – None
- 3 **PUBLIC PARTICIPATION** –
- i. Mr David Cowcill reported inappropriate graffiti on walkway and bridge. This had been reported by Peakirk and the graffiti removed
 - ii. David Cowcill also referred to agenda item on land at Mile dove and suggested it might be useful for a woodchip facility.
 - iii. Councillor Randall asked about progress on the planning appeal for the Mile Drove site occupied by a traveller family and was advised by Councillor Holdich that this was in the hands of the inspector and no dates set for resolution
 - iv. On Behalf of the parish council and residents of Glinton, Councillor Holdich thanked Councillor Spendelow for 50 years' service as a parish councillor

- 4 **TO SIGN AND APPROVE THE MINUTES OF MEETING HELD ON 17th January 2017. RESOLVED** that the minutes be accepted as a true record and duly signed by the chairman as an accurate record

Proposed Cllr Kirt & Seconded Cllr. Lane.

- 5 **MATTERS ARISING FROM MINUTES OF ABOVE MEETING** - members considered suggested sites for locating three benches acquired from Peterborough City Council and agreed sites in Peakirk Road, crossroads near the village sign and a suitable site in North Fen Road

Clerk to obtain quotes for installation

6 **PLANNING** –

- a) Councillor Johnson reported on the current status of planning applications and made specific reference to the withdrawal of our reference to committee in relation to Forge cottage. The case officers report to committee recommended conditions requested by the parish council rendering reference to committee unnecessary.
- b) 16/02246/REM. This matter had been considered at the previous meeting and the views of the parish council relayed to the planning department. The case officer had provided an extensive response. Council agreed not to object to these reserved matters but unanimously agreed to ask the case officer to approach the applicant with a request that the gates be located further into the site to allow vehicles to exit Lincoln road whilst waiting to open the gates for access to the site. Members also noted that previous concerns over the location of waste bins had not been addressed in consideration of these reserved matters
- c) 17/00022/FUL Buffingham Kennels - retrospective change of use application to retain a mobile home and associated infrastructure. Members were uncomfortable with the mobile home and access to the site. Members were of the opinion that any approval should be temporary for a maximum of two year and on that basis agreed not to object to the application
- d) 17/00163/CTR 2 Welmore road – application by Mrs Sybil Hopkins to fell overgrown Cypress trees and Prune a Yew tree and other specified tree work. Parish council had no objections
- e) 17/00135/FUL application by AMVC to erect a timber canopy with fabric roof within a central courtyard. Parish council had no objections

Clerk to notify planning authority of all Parish Council observations

SUBJECT TO APPROVAL

f) 17/00141/WCPP application by Rontec, operators of the petrol filling station for the removal of the condition on trading hours so as to allow opening until midnight. Members noted that this had been appealed and allowed by the planning inspector for a trial period. Members noted that there had been no complaints brought to their attention and that there was therefore no evidence on which to base an objection.

g) We noted the head of planning at the city council had given 5 months' notice of intention to cease paper copy consultation documents from 1st July. We noted that not all councillors on the planning working group were able to readily access the planning portal. We agreed to ask the clerk to print off an A4 copy of all plans to be circulated to the planning WG along with the link to the planning portal

7 **FINANCE** - The clerk submitted a report for November and December 2016 together with January 2017 showing all receipts (totalling £1,215.83) and payments (totalling £9,111.55) together with the bank reconciliations of the current account for the same period.
RESOLVED to note the content of the report and Bank reconciliations
Proposed Cllr. Randall Seconded Cllr. Lane

8 **PERMISSIVE FOOTPATH MAINTENANCE** – Councillors Kirt and Randall reported on a meeting with the landowner, Mr Jacobs, attended by representatives from both Glington and Peakirk parish councils. Mr Jacobs had a number of concerns over use of the footpath. These included a lack of understanding of the nature of a permissive footpath, straying off the path causing crop damage, dog fouling, cycling and safety concerns. A range of measures had been agreed at that meeting all subject to approval by the parish councils. Parish council agreed to authorise Parish council were inclined, to agree in principle to the measures recorded at the joint meeting subject to costings and a report back to a future meeting. In the meantime parish council
RESOLVED to agree the production and delivery of leaflets **and** to a full page coverage of the issue in the village Tribune.
Cllrs Kirt and Randall
Proposed Cllr. Spendelow Seconded Cllr. Kirt

9 **MEMORIAL HEADSTONE** –We received an application from “Set-in-Stone” for an additional inscription on the headstone in respect of the late Rose Mary Bothamley.
RESOLVED to approve the additional inscription.
Clerk to notify applicant
Proposed Cllr. Johnson Seconded Cllr Skinner

10 **WW1 MEMORIAL BENCH** – In view of the concerns over vandalism expressed at the previous meeting Cllr. Kirt had sought information from the manufacturer, David Ogilvie Engineering Ltd. The company had provided a specification for the seat including the 6mm thickness steel. Over a thousand of these had been sold with knowledge of only one instance of malicious damage. The company also offered to manufacture in thicker steel or a galvanised steel backing both at extra cost. Parish Council were satisfied with the information supplied and
RESOLVED to purchase a standard seat with soldiers and poppy design at a cost of £647 + VAT and delivery £105+VAT to be met from the WW1 memorial project fund. The seat to be installed in the vicinity of the village pump.
Clerk to place the order and to explore installation with the 3 benches at item 5 above
Proposed Cllr. Kirt seconded Cllr. Johnson

11 **AUTO ENROLMENT PENSION** - The chairman of the HR Working Group reported that as an employer we were legally obliged to have a pension scheme in place. We noted that our one employee had no desire to join a pension scheme and was eligible to opt out. Parish council is however required and to complete a declaration by 31st March 2017 and in order to do must enrol with a pension scheme. We noted the range of options and **RESOLVED** in order to comply with the legal requirement to register with the government fall back scheme N E S T.
Clerk to register and complete declaration

12 **TRAINING** –The clerk submitted a schedule of SLCC training events he considered appropriate to attend and potentially beneficial to the parish council. These comprised legal training, the regional training seminar and VAT refresher
RESOLVED to approve the attendance of the clerk within the training budget
Proposed Cllr. Spendelow Seconded Cllr Lane
Clerk to book places

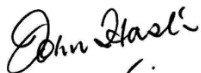
13 **PARISH COUNCILLOR VACANCY** – The clerk reported the vacancy had been advertised as required by statute inviting 10 electors to petition for an election. The deadline had passed without a call for an election. Our Standing orders, and best practice advise from the electoral officer at the city council, requires an advertisement for 35 days inviting interested residents to put themselves forward for co-option to the parish council
Clerk to arrange

SUBJECT TO APPROVAL

- 14 **REPORTS STANDING ITEM.** No councillors reported attending any meetings other than those on the agenda. The clerk reported on the extraordinary meeting of the Parish Liaison Forum to consult on city council phase 2 budget proposals. The meeting had prompted a number of parishes to enquire about future service delivery options and to seek assurances from the city council
- 15 **RURAL CRIME REPORT FOR JANUARY 2017.** We noted the content of the report which had been circulated with the agenda. We were advised of the criminal damage to trees and benches on our playing field and the actions taken by the clerk to report this and arrange clear up. We noted that consideration was being given to replacing damaged items and will consider the matter again at the next meeting
- 16 **HIGHWAYS -**
- Cllr. Johnson enquired about the timescale for reinstating yellow lines at the Green. Councillor Holdich advised that the resurfacing work was unsuccessful hence the delay in reinstating the lines. This would be addressed by highways in the near future.
- Cllr Spendelow referred to small boulders dug up at the small parcel of land at the junction of Helpston Road and Beech Road. These had been placed adjacent to the footpath and present a hazard or invite to anti-social behaviour
- Cllr Kirt again raised the condition of Rectory lane and the need for a footpath on safety grounds
- 17 **EXCLUSION OF PRESS AND PUBLIC –** In view of the nature of the business still to be transacted we RESOLVED to exclude the Press and Public for the remainder of the meeting
Proposed Cllr. Kirt Seconded Cllr Lane
- 18 **LAND AT MILE DROVE -** we were advised of the potential sale of a small parcel of land at Mile Drove. RESOLVED to authorise the chairman to make further enquiries of the landowner and to report back to a future meeting.
- 19 **REVIEW OF CLERK’S SALARY AND CONDITIONS OF APPOINTMENT –** We received a report from the chairman of the HR working group.
RESOLVED to agree the proposal for phased amendments to the clerk’s contract over a 5 year term.
- Clerk to write to Highways
- Cllr Lane to confirm the details for record purposes

Meeting closed AT 8.38 pm.

The next scheduled meeting is to be held on Tuesday 21st March 2017



Original signed
Mr J Haste
Clerk/Proper Officer
01733 252833
Email: clerk@glintonparishcouncil.org.uk
23rd February 2017

Chairman
Dated:

Distribution:

Minute Book, All Councillors, Notice Boards, Cllr P Hiller (Ward Cllr) & PCC Parish Liaison Officer
All minutes are available to view at www.glintonparishcouncil.org