

# GLINTON PARISH COUNCIL

## PARISH COUNCIL MEETING

held on Tuesday 17<sup>th</sup> January 2017  
at the Village Hall, High St.

**Present:** Councillors RW Johnson (Vice Chairman chaired the meeting), D Batty, Mrs C Bysse, G Kirt, D Lane, RW Randall, ETE Spendelow, D Wragg & Mr JV Haste (Clerk). There were no members of the public in attendance.

### MINUTES OF MEETING

Action

- 1 **APOLOGIES FOR ABSENCE** — Councillor Holdich (Chairman) Wife in Hospital, Councillor Skinner Daughter in Hospital. The clerk also reported the resignation of former Councillor Liz Bond who is moving to Suffolk to be with her family following the death of her husband. Apologies were accepted and the clerk was instructed to write to Liz Bond thanking her for her service and the valuable contribution she made to the Parish Council and to wish her well in the future Clerk to write
- 2 **MEMBERS DECLARATIONS OF INTEREST** – None declared
- 3 **PUBLIC PARTICIPATION** – None
- 4 **TO SIGN AND APPROVE THE MINUTES OF MEETING DATED 6<sup>th</sup> December 2016.**
- RESOLVED** that they be signed as an accurate record  
**Proposer. Cllr Spendelow Seconder Cllr. Wragg.**
- 5 **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING** - None
- 6 **PLANNING**
- a. Cllr. Johnson updated the meeting on current applications as reported in the planning applications log. It was noted that the planning application for Forge Cottage, considered at the last meeting, had been referred to the Planning & Environmental Protection Committee of the City Council. The meeting to be held on Tuesday 24<sup>th</sup> January starting at 1.30pm. Members agreed that Councillor Johnson should attend and present the objections of the parish Council. If through bad health Councillor Johnson is unable to do so, and in the absence of any volunteers from Councillors, the clerk was asked to be available. Clerk to notify PCC
- b. **16/02246/HHFUL - 20 Websters Close** – Part demolition of wall and ground floor extension to side and rear with hipped & pitched roof – by Mr & Mrs Gerrard. Parish Council had no objection to this application Clerk to notify Planning
- c. **16/02264/REM – 30b Lincoln Road** – Reserved matters relating to Access, Appearance, Landscaping, Layout and scale for 8 dwellings – by Alston country homes. Parish Council had objected to the application when it had been referred to the P & E P Committee, however that committee had given permission subject to these reserved matters. Some of the objections expressed earlier are repeated here.
- **ACCESS** – The Parish Council are particularly concerned about the access for a number of reasons
  - Parish Council are opposed to gated communities – the rest of the village is open and this should not set a precedent
  - The gated access is adjacent to traffic calming measures, on an extremely busy commuter route (almost gridlocked at peak times) – the combination of vehicles stopping at the gated access and commuter traffic will cause absolute mayhem.
  - If the gates are allowed to stay against all objections then the parish council would wish them to be moved much further into the site, just before the first dwelling.

*SUBJECT TO APPROVAL*

- Parish council also noted the comments of the fire service and would want to be assured that in designing the access the Fire authority comments have been addressed.
  - Particular concern is expressed for the weekly visit of the refuse freighter, and prolonged waiting on the busy Lincoln Road at the entrance to the site will present an unacceptable hazard to the safety of the freighter crew, residents and other road users.
  - **APPEARANCE** – No mention in the plans of the desirability of using Materials in keeping with local planning policies as set out in the supplementary planning documents specific to Glington
  - **LAYOUT** - Parish council are concerned that the layout of the site does not make best use of the site as there is inadequate provision for access to adjoining land to enable development of that land
  - **SCALE** – Parish Council believe that this application does not make best use of site, in that there is scope for a greater number of smaller properties to be built on the site (The original consideration was for a far higher number, and outline consent exists for up to 14)
  - A housing needs survey carried out in the village last year and supported by the household survey conducted in preparation of the draft neighbourhood plan, showed a significant demand for smaller 2 & 3 bedroom properties, and to some extent a need for “affordable” homes. This application is for very large 5 bedroom properties which are not required according to those two recent surveys
- d. **16/02356/FUL & 16/02386/LBC – Bluebell PH 10 High Street** – retain replacement roof to the kitchen “Barn” building – by Greene King.
- Parish Council were aware that whilst the roof was being replaced the contractors and the applicant were advised to cease work as planning permission and Listed Building Consents were required.
  - The decision was taken to ignore that instruction and to proceed “at risk”.
  - Parish council were also aware that this is not the first occasion that the applicant had chosen to do work first and seek retrospective approval.
  - It is also understood that had those approvals been sought approval would most likely have been conditional on the use of slate tiles in keeping with the main public house, also a listed building.
  - The applicants submission refers to due regard being taken to NPPF but makes no reference to the adopted planning policies specific to the conservation area of Glington. The current replacement roof which the applicant seeks to retain is in contravention of planning policies GLIN2, GLIN7 & GLIN10
  - Parish Council are unanimous of the view that Greene King should be required to use Slate tiles. Alternatively use of pantiles might be acceptable as an alternative subject to the views of the conservation officer
  - Parish Council are unanimous of the view that this retrospective applicant should be **robustly refused** and that if officers are minded to approve then the matter should be referred to Planning & Environmental Protection Committee

Clerk to Notify  
Planning

Clerk to notify  
Planning

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**FINANCE:**

a. The record of the meeting of the Finance Working Group held on 9<sup>th</sup> January were noted with most items discussed being on our agenda. We noted that further reports on Clerks salary and Auto enrolment Pension would be presented from HR working group at a future meeting. We also noted that Model Financial regulations had been amended to allow the clerk to be an authorised signatory to bank accounts. This change was to allow modern on line banks which did not facilitate triple authorisation. The clerk advised that our bank does facilitate triple authorisation and he had no wish to be authorised payments. Our current system is more secure and safeguards public money. We therefore declined to change our practices

b. We noted that there were currently four Councillors as signatories any two of which are permitted to authorise on line payments at the Bank. We noted that in the main these were authorised by the same two councillors. The merits of additional signatories were debated and we **RESOLVED** to approve councillors D Lane and G Kirt as two additional signatories.

Clerk to notify Bank

Proposed Cllr. Kirt Seconded Cllr Lane

We asked the clerk to adopt a process of sending authorisation requests to two councillors to minimise the risk of councillors logging in to authorise payments already authorised by other signatories

c. Cemetery Fees – we concurred with the recommendations of the Finance Working Group and **RESOLVED** to revise the fees to be charged from 1<sup>st</sup> April 2017 as appended to these minutes. We also agreed recommendations to amend the wording on the scale of charges effective from that date to vary (i) the age limit of children to 16, (ii) the life of exclusive rights of burial to 75 years (iii) to treat all exclusive rights the same at the time of interment whether purchased in advance with the funeral arrangements.

Clerk to publicise on cemetery notice board & website

Proposed Cllr. Spendelow Seconded Cllr. Lane

d. Budgetary Control Report. We received a report and noted estimated outturn for the current year and noted the likelihood of increased reserves. We are also conscious that the potential Asset Transfer of the Village hall on long term lease or possible sale to the Parish is yet to be finalised. The terms of that transfer is still unclear and potentially expensive.

**RESOLVED** to agree that any increase in our reserves at the year-end should be transferred to an earmarked reserve pending the outcome of a possible asset transfer.

Proposed Cllr. Randall Seconded Cllr. Kirt

e. 2017/18 Budget we received the clerks report on the draft 5 year Budget before us which included provision for meeting some of the wishes of residents in the Household survey. Parish Council noted the explanations of the clerk and accepted the draft budget as recommended by the finance committee.

**RESOLVED** to agree a gross budget for 2017/18 at £31,095.50 and net budget of £24,350 as set out in the budget papers. Furthermore

**RESOLVED** to set the precept at band D equivalent charge of £26 expected to raise £15297.10 and to draw the balance of the budget requirement (£9052.90) from general reserves.

Clerk to notify the City Council

**RESOLVED** to agree the content of the city council Precept forms as presented and based on the draft budget. We Instructed the clerk to submit those to Peterborough City Council

Proposed Cllr. Randall - Seconded Cllr. Kirt

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**ASSET TRANSFER – VILLAGE HALL** we noted that some information had been supplied to the clerk. We noted again that various options had been suggested for the long term management of the village hall. We agreed to consider all options and **RESOLVED** to formally request the City Council to furnish us with a full structural survey in order to provide clarity on the condition of the asset to be transferred

Clerk to write to PCC

Proposed Cllr. Lane Seconded Cllr. Batty

**SUBJECT TO APPROVAL**

- 9 **VILLAGE HALL – INTERNET CONNECTION** The clerk advised us that he had been in discussion with the city council about installing internet in our village hall and whilst this had been acknowledged by the city as desirable it featured as an aim for all community facilities not just Glington. Lack of the facility did cause some limitations to Parish Council Meetings. The clerks reported that he had sought quotations from BT, Talk-Talk, Plusnet and Sky. The connection would be non residential. BT provided the most realistic option and quoted £128 connection & router delivery, £29.90 per mth 2 year contract for fast speed. Members were concerned at the costs, benefit and the risks which would need to be addressed on installation. By a majority decision we **RESOLVED** to authorise the installation of fibre Broadband in the Village Hall to be agreed with the community association and PCC  
Clerk to arrange  
Proposed Cllr. Lane Seconded Cllr. Randall
- 10 **RIVER WELLAND FOOTBRIDGE PROJECT** We considered the request for financial support to raising match funding for the project supported by Northern Footpath forum and Deeping St James Parish Council. We noted that this was outside the parish boundary and were concerned that very few Glington residents would benefit from the facility. We were conscious of an impending meeting on maintenance of the permissive footpath and would prefer to consider contributing to that scheme. We therefore declined to contribute to the footbridge  
Clerk to notify project appeal
- 11 **BENCHES** we noted the offer of 3 second hand benches in good condition. We asked the clerk to obtain quotes for the installation of these subject to deciding on location. We agreed that councillors should inform the clerk of potential locations and these would be circulated for consideration at a future meeting  
Clerk to enquire costs
- 12 **SPEEDWATCH** We considered an enquiry from Peakirk Parish Council on the possibility of loaning the equipment and at what cost. The clerk was asked to consult Northborough as they had shared the cost of the equipment  
Clerk to write to both PCs
- 13 **GREAT BRITISH SPRING CLEANUP** -We considered possible activities to support the national campaign scheduled for 3<sup>rd</sup> to 5<sup>th</sup> March 2017 and agreed to arrange a litter pick for Saturday 4<sup>th</sup> March and to enquire if the bulk waste freighter could be organised for the same date.  
Clerk to enquire of PCC and Northborough
- 14 **REPORTS STANDING ITEM** Reports of Cllrs. attending meetings and events as representatives of the PC. Councillor Batty circulated a report of the CAPALC AGM. Cllr Batty also gave an oral report of the meeting of the Parish Liaison Forum
- 15 **RURAL CRIME UPDATE** – The report for December Had been circulated with the agenda and we noted that one incident had been recorded for Glington
- 16 **HIGHWAYS –**  
a). Proposed parking restrictions North side of The Green – It was noted that this proposal had been the preferred option of residents of The Green. Member opinion was divided with some of the opinion that these restrictions would only push the problem in to North Fen Road which also suffered the same problems as The Green  
By a majority we agreed to oppose the proposed restrictions  
Clerk to contact Highways  
b). Councillors observations
- Willows footpath slippery underfoot caused by rotting leaf debris
  - Same for footpath between Rectory Lane and Playing field
  - Pothole in footpath outside 21 Peakirk road
  - High street overgrowth restricting footpath (NFR to Post Office)
  - Overgrown Lavender restricting North side footpath of The Willows

Meeting closed at 9.09 pm. Next meeting to be held on Tuesday 21st February



Original signed  
Mr J Haste, Clerk/Proper Officer  
01733 252833  
email: clerk@glintonparishcouncil.org.uk  
19<sup>th</sup> January 2017

Chairman  
Dated:

Distribution: Minute Book, All Councillors, Notice Boards & PO, Cllr P Hiller (Ward Cllr) & PCC Parish Liaison Officer

All minutes are available to view at [www.glintonparishcouncil.org](http://www.glintonparishcouncil.org)