

GLINTON PARISH COUNCIL

PARISH COUNCIL MEETING

held on Tuesday 21st March 2017
at the Village Hall, High St.

Present: Councillors J Holdich OBE (chairman), Mrs C Bysshe, R W Johnson, G Kirt, P Skinner, ETE Spendelow, D Wragg & Mr JV Haste (Clerk). There were no members of the public in attendance.

MINUTES OF MEETING

Action

- 1 **APOLOGIES FOR ABSENCE** – Councillor Batty (called away to sick relative), Councillor Lane (unwell) and Councillor Randall (work commitment)
- 2 **MEMBERS DECLARATIONS OF INTEREST** – None declared
- 3 **PUBLIC PARTICIPATION** – No members of the public present. Councillor Spendelow on behalf of the Helpston Road residents reported that vehicles collecting schoolchildren from AMVC were resorting to using private driveways, waiting on the pavements and driving along the pavement to reach dropped kerbs to exit the pathway. Councillors were of the view that this had gone beyond the remit of traffic wardens and warranted police intervention. Clerk was asked to write to the constabulary.
- 4 **TO SIGN AND APPROVE THE MINUTES OF MEETING DATED 21st February 2017. RESOLVED** that they be signed as an accurate record
Proposer. Cllr Johnson Seconder Cllr. Kirt.
- 5 **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**
- i. Cllr. Kirt advised the meeting that progress on the actions relating to the permissive footpath was dependent on a map being provided by Henry Clark.
 - ii. The clerk stated that there was one possible interest in the vacancy for a parish councillor but yet to be formalised
 - iii. The bulk waste collection by freighter on 4th March had been relatively successful in Glinton but reportedly a lower take up in Northborough
- 6 **PLANNING**
- a. **Cllr. Johnson updated the meeting on current applications** - as reported in the planning applications log. It was noted that the planning application for infrastructure at Buffingham kennels had been granted on a temporary 2 year basis and that car parking had to be provided.
 - b. **17/00234/CTR – 20 High Street** – Fell 50 ft. Lombardy tree – by Mrs Veronica Smith. Parish council raised no objections subject to the City Council arborealists being satisfied that felling this tree was the most appropriate action to be taken. Clerk to notify PCC
 - c. **17/00258/CTR – 24 North Fen Road** – reduce West facing limb of Willow tree by 3M to Main limb –by Mr Nicholas Hughes - Parish Council had no objections. Clerk to notify Planning
 - d. **17/00305/CTR Granville House, 2 The Green** – multiple tree works by JJ Tree and Landscaping. Parish council noted that the majority of the proposed work would not affect the pleasant street scene which should be retained. With that in mind Parish Council had no objections subject to the City Council Arborealists being satisfied that each of the proposed tree works were, necessary and appropriate. Clerk to notify Planning
 - e. **17/00371/HHFUL – 7 Pembroke Grove** – Single storey rear extension – by Mr Andrew Finding. Parish Council had no objections. Clerk to notify Planning

7 **CLERK's PROGRESS REPORT**

- Village hall internet – parish council noted that this facility had been installed and was currently available and in use for this meeting.
- Village Hall asset transfer – Parish council await the draft formal documentation and structural survey in order to carry out further analysis of the proposal and evaluate the viability and potential implications on resources.
- Replacement Notice Boards – Parish council noted that these have been installed. The village Green notice board is available for community use and is accessed by a stopcock key. The one on the primary school boundary is accessible by key obtainable from the clerk
- Benches. Parish council noted that AMEY had 3 benches in storage and quoted £140+VAT for the installation of each bench and a further £317.15+VAT for the installation of a WW1 memorial bench at the same time as the other three. Parish council noted preferred locations on street images and clerk & Cllr. Kirt to meet on sites to mark out for installation.

Clerk to notify AMEY to arrange installation

RESOLVED to accept the quotation from AMEY and not to seek alternative quotes given that AMEY already had custody of 3 of the benches.

Proposed Cllr. P Skinner Seconded Cllr. R Johnson

- Auto enrolment Pensions – Parish council noted the confirmation by the regulator that the necessary declaration had been made and statutory obligations had been met.

8 **FINANCE** – The clerk presented a budgetary control report and forecast spending within budget on all budget headings. We anticipate total underspend of £7,284 against the original budget of £31523. We were reminded that in anticipation of such an out turn we had previously been minded to transfer any underspend to an earmarked reserve for the eventual replacement of play equipment on the playing field. At that time we had been unaware of the possible acquisition of the Village hall. We therefore **RESOLVED** to accept the Budgetary control report and feel it prudent, to retain the underspend in general reserves, pending the outcome of asset transfer negotiations.

Proposed Cllr. Spendelow Seconded Cllr. Wragg

9 **DATA SECURITY** - The clerk advised us of the failure of the external hard drive whilst taking a security backup of Parish Council Data. Loss of data had been avoided by the presence of a second external hard drive permanently connected for larger files. We **RESOLVED** to approve the destruction of the failed drive, its removal from the asset register and authorised the purchase of a replacement second external hard drive.

Clerk to arrange

Proposed Cllr. Johnson Seconded Cllr Wragg

10 **SPEEDWATCH** – Parish council were advised that Northborough had a new clerk and expected the future use of the Speedwatch equipment to be considered again by that parish council in the near future.

11 **MILE DROVE TRAVELLERS SITE** - Parish council were advised that the applicant had lodged an appeal in respect of the refusal of the latest planning application. We have not yet been advised of how, when or where the appeal will be considered by the planning inspector.

12 **MILE DROVE LAND** – Councillor Holdich reported on the impasse reached in negotiations with the current land owner for acquisition of the very small parcel of land. We are not anticipating acceptable terms being agreed for purchase or lease but none the less agreed to our chairman continuing the dialogue with the owner.

Chairman to continue dialogue

13 **REPORTS STANDING ITEM** - There were no reports received.

14 **RURAL CRIME UPDATE** – The report for February had been circulated with the agenda and we noted the incidents recorded for Glington.

15 **HIGHWAYS** –

- Micro resurfacing work – We noted the work done to date and received confirmation that the remainder of Welmor road would be treated after the completion of the development on the Scotts Farm Site
- 29 Lincoln Road - we considered the proposal by Mr Maher to gravel an area of highways land to create two additional car park spaces. We were advised that as this was on Highways land it was beyond our powers to approve the proposed works. However we are of the opinion that the proposal would be damaging to the street scene and would not support Mr Maher in his

Clerk to write to Mr Maher

SUBJECT TO APPROVAL

- application to the Highway authority,
Councillor Holdich advised us that the works to the road behind the church would be completed by the end of May 2017 including marking out a footpath by different colour finishing.

Meeting closed at 8.40 pm.

Next meeting to be held on Tuesday 18th April



Original signed

Mr J Haste, Clerk/Proper Officer

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22nd March, 2017

Chairman

Dated:

Distribution: Minute Book, All Councillors, Notice Boards & PO, Cllr P Hiller (Ward Cllr) & PCC Parish Liaison Officer

All minutes are available to view at www.glintonparishcouncil.org