

# GLINTON PARISH COUNCIL

Chairman: Cllr John F W Holdich OBE

Clerk: Mr J Haste  
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## NOTICE OF MEETING

All members of the Council are hereby summoned to attend the annual meeting of Glinton Parish Council at the Village Hall, High St, Glinton on Tuesday 17<sup>th</sup> May, 2016 at **7.15 pm** for the purpose of transacting the following business.

Members of the public and press are welcome to attend the meeting and at the Open Forum from **7.15 to 7.30 pm** may address the Council.

**PLEASE NOTE THAT THE ANNUAL PARISH MEETING IS SCHEDULED FOR 7.00 PM AND THIS MEETING WILL FOLLOW ON FROM THE CONCLUSION OF THAT MEETING**

## AGENDA

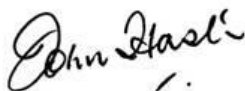
1. TO ELECT A CHAIRMAN FOR THE PARISH COUNCIL.
2. TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE OR, IF NOT THEN RECEIVED, TO DECIDE WHEN IT SHALL BE RECEIVED.
3. TO ELECT A VICE CHAIRMAN FOR THE PARISH COUNCIL.
4. APOLOGIES FOR ABSENCE.
5. MEMBERS DECLARATION OF INTERESTS.
  - a. Councillors to declare any personal interest in any items on the agenda
  - b. Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
6. PUBLIC PARTICIPATION.

To allow up to 15 minutes for any member of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
7. APOLOGIES FOR ABSENCE
8. TO SIGN & APPROVE MINUTES OF MEETING DATED 19th April, 2016
9. MATTERS ARISING FROM PREVIOUS MINUTES (*for information only*).
10. RECEIPT OF NOMINATIONS AND ELECTION OF MEMBERS TO WORKING GROUPS:
  - a. Planning Working Group.
  - b. Finance Working Group.
  - c. HR Working Group.
11. REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK:
  - a. Representative on the AMVC Liaison Committee.
  - b. Representative on CAPALC & PALC.
  - c. Representative on the City Council Parish Liaison Committee.
  - d. Representative on the Police Consultative Group.
  - e. Representatives on the Clare Lodge Committee.
  - f. Representative on the Northern Footpath Forum.
  - g. Representative on the Glinton Youth Club.
  - h. Representative on the Neighbourhood Planning Group.

12. ADOPTION OF APPROPRIATE STANDING ORDERS AND FINANCIAL REGULATIONS
13. POLICY REVIEW PROGRAM – to agree a programme of policy reviews during 2016/17
14. INTERNAL AUDIT
  - a. to note the report of the Internal Auditor
  - b. to approve the payment of the audit fee
  - c. to re-appoint Mr Russell Wright as internal auditor for 2016/17
15. EXTERNAL AUDIT OF 2015/16 ANNUAL RETURN - to note that the dates set for the period of exercise of public rights are Thursday 9<sup>th</sup> June to Wednesday 20<sup>th</sup> July 2016
16. PLANNING
  - a. To receive an update on current planning applications (see attached log of applications).
  - b. 16/00723/CTR – 20 High Street – Willow, re-pollard to previous – by Mrs Veronica Smith
  - c. 16/00642/FUL – AMVC – construction of a new playground by AMVC
  - d. 16/00829/FUL – Land south of former Crown PH –erection of 2 detached dwellings (resubmission) by GKL (Hire) Ltd.
  - e. 16/00497/HHFUL – 20 High Street – revised plans for front porch and single storey rear extension – by Mr Peter Smith
17. INSURANCE – to consider the quotations received from CAME and Co and Other insurers and to decide which quotation to accept – renewal date of 1<sup>st</sup> June 2016
18. CAPALC MEMBERSHIP – to consider renewal of membership and if approved authorise the payment of £371.41 annual membership fee
19. DEFIBRILLATOR – To note that the Glinton Community Association meet on 19<sup>th</sup> May and will consider our request to position this on an external wall of Village Hall
20. WILLOWS PLAY PARK – To receive an update from the clerk on enquiries about repair or replacement
21. LAWN CEMETERY HEADSTONE –to consider the proposed design of headstone proposed by Mr Sansby for the cremated remains adjacent plots for his parents
22. RURAL CRIME REPORT FOR APRIL, 2016 – to note the report from Cambs constabulary
23. PEAKIRK ROAD/FOXCOVERT ROAD FOOTPATH GATE – Item requested by Councillor Wragg
24. HIGHWAYS  
To note observations by councillors.
25. SETTING THE DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL FOR THE YEAR AHEAD (suggested dates below)

DATE OF NEXT MEETING – Tuesday 21st June, 2015 at 7.15pm in the Village Hall.

FUTURE MEETING DATES : 2016 - 21<sup>ST</sup> June, 19<sup>th</sup> July, 20<sup>th</sup> Sept, 18<sup>th</sup> Oct, 15<sup>th</sup> Nov, 20<sup>th</sup> Dec  
2017 - 17<sup>th</sup> Jan, 21<sup>st</sup> Feb, 21<sup>st</sup> Mar, 18<sup>th</sup> Apr, 16<sup>th</sup> May (Annual Parish council)



Original signed

J Haste  
Clerk/Proper Officer  
10<sup>th</sup> May, 2016

Supporting Papers (*Cllr's only*):

Distribution: All Councillors, Notice Boards, Cllr P Hiller (Ward Councillor), PCC Parish Liaison Officer

[www.glintonparishcouncil.org.uk](http://www.glintonparishcouncil.org.uk)