

*SUBJECT TO APPROVAL*  
**GLINTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**  
held on Tuesday 17<sup>th</sup> October, 2017  
at the Village Hall, High St.

**Present:** Councillors; J F W Holdich, OBE (Chairman), D Batty, R W Johnson, G Kirt, D. Lane, RW Randall, P Skinner, E Spendelow, D Wragg and Mr JV Haste (Clerk). Also present Ward Councillor Peter Hiller and 3 members of the public were recorded as in attendance.

	<b>MINUTES OF MEETING</b>	<b>Action</b>
1	<b>APOLOGIES FOR ABSENCE</b> —Cllr. Mrs Bysshe had given prior notice of her absence from	
2	<b>MEMBERS DECLARATIONS OF INTEREST</b> – Councillor Wragg declared an interest in items 6(b) & 6(c) on the agenda, as a close relative of the franchise holder. There were no other declarations of interest	
3	<b>PUBLIC PARTICIPATION</b> –	
	a) David Cowcill referred the Draft Local Plan currently being revised by Peterborough City Council and asked for this to be placed on the next agenda in order that the matter can be discussed at the earliest opportunity. Cllr. Hiller outlined the timetable for publication and consultation. The chairman assured Mr Cowcill that it would be on the agenda for discussion immediately after publication for a city council committee.	CLERK
	b) Jeff Bell asked for the subject of a village fete be put on the next agenda for consideration as this event had lapsed since previous fetes held in the grounds of Manor Farm.	
	a) Mr Cowcill repeated his question asked at the previous meeting, “Had any members been approached by Larkfleet regarding their intention to submit a planning application”. The chairman confirmed that he had been lobbied and other Cllrs. confirmed that they had also received letters.	CLERK
4	<b>TO SIGN AND APPROVE THE MINUTES OF MEETING HELD ON 19<sup>th</sup> September 2017.</b> It was noted that the draft minutes circulated with the agenda papers quoted the wrong date of the meeting. The clerk amended the date of the computer document and with that correction the minutes were confirmed as accurate. <b>RESOLVED</b> that the minutes be accepted as a true record and duly signed by the chairman as an accurate record	
	Proposed Cllr Spendelow & Seconded Cllr. Randall.	
5	<b>MATTERS ARISING FROM MINUTES OF ABOVE MEETING</b> - Cllr. Randall referred to the item regarding speed watch equipment and that he had been approached by Peakirk seeking to share the equipment. He asked for the matter to be placed on the next agenda and undertook to contact Northborough parish council with a view to reaching agreement about future dual ownership	Cllr Randall to make enquiries
6	<b>PLANNING</b> –	
	a) Cllr. Johnson referred to the circulated log of planning applications outstanding at the previous meeting and noted that the planning & environmental protection had earlier today considered the outline planning application for 14 homes on a site on Peakirk road. Cllr. Hiller confirmed that it had been unanimously refused as outside the village envelope	
	b) . 17/01802/FUL – McDonalds Lincoln Road - Refurbishment with alterations to elevations, construction of rear extension. Reconfiguration of car park, patio and drive thru lane. Relocation of customer order display and additional units – by McDonalds restaurants. Cllr. Wragg took no part in the discussion of this item. Parish council objects to the increase in height of the McDonalds sign, otherwise have no objections to other aspects of the planning application.	CLERK to notify planning authority of all Parish Council observat ions
	c) 17/01803/ADV – McDonalds, Lincoln Road - Relocation of 1 no. internally illuminated existing yellow "golden arch" symbol and installation of 1 no. internally illuminated yellow "golden arch" symbol. 2 no. white "McDonalds" letterset signs to be retained as existing – by McDonalds restaurants. Cllr Wragg took no part in the discussion of this item. As with the previous application parish council objects to the increase in height of the McDonalds sign, otherwise have no objections to other aspects of the planning application.	
	d) 17/01911/HHFUL – 2 Scotts Road – First floor side extension – By Mr H Turner. Parish council oppose this planning application because of the proposal to use inappropriate white fascia boards as cladding. No other properties in this neighbourhood have similar treatment and the result would not be in keeping with existing street scene.	

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- e) 17/01694/CTR – 16 Rectory Lane – T3 Ash Fell – By Mrs Diana Warren. Parish council support this application but would expect the applicant to remove the stump and all roots damaging the public footpath and to carry out remedial work to the public footpath after felling the reference tree.

7 **GENERAL POWER OF COMPETENCE-** To consider a report from the clerk on the requirements to be met before adopting the GPoC and confirmed that these were in place. Parish council were advised that adoption would remain in force for the remainder of the life of this elected parish council. To retain the GPoC thereafter, it would need a similar resolution at the first meeting following each subsequent election.

**RESOLVED** to confirm that this parish council meets all the pre-requisite requirements in respect of the ability to adopt a General Power of Competence and formally adopts those powers with immediate effect.

Proposed Cllr. R W Randall Seconded Cllr. G Kirt

8 **PUBLIC SECTOR MAPPING AGREEMENT** – To consider a report from the clerk on the cost and benefits of signing up to the PSMA. The clerk referred to the CAPALC catch up day attended by himself and Cllr. Batty where the PSMA had been the subject of one of the presentations. Following that event the clerk had signed up to a thirty day free trial and had produced some sample village maps which had been circulated with the agenda papers. Councillors were advised that this agreement was in place until 2020 and widely expected to be extended. It allows local authorities to access ordnance survey data and superimpose mapping data supplied by other agencies such as the Environment Agency, Historic England, DEFRA and others. Membership allowed the limited reproduction of ordnance survey maps without infringing copyright. The cost of membership of PSMA is based on the size and resources of each local authority and for Ginton is £56 pa plus a one off set up fee of £20.

CLERK  
to action

**RESOLVED** to accept the clerk's report and sign up for PSMA membership

Proposed Cllr. E T E Spendelow Seconded Cllr. R W Randall

9 **ASSET TRANSFER** – To note a report from the asset transfer working group (ATWG) on progress with the proposed transfer of the village hall from the city council to this parish council and to authorise seeking quotations from solicitors to advise the parish council on the terms of transfer.

The Clerk referred to the report of the ATWG circulated with agenda papers. Parish council were advised of a number of questions referred to Peterborough City Council. City Council officers were keen to meet with the ATWG to progress the transfer. ATWG expected this to be arranged as soon as answers were available to the questions raised. Parish council were advised that the city council were prepared to grant £1000 towards the cost of a solicitor to work on behalf of the parish council. Parish council authorised the group to seek quotations and report back

Clerk  
and  
ATWG

10 **TREE MANAGEMENT** – to consider a letter and attachments from resident at 16 Websters Close regarding the height of trees on the southern edge of the Lawn Cemetery. The clerk reported that he had discussed the issue with the resident of 16 Websters and the primary issue was the height of the tree in the Lawn Cemetery closest to the boundary of their property. Parish council asked the clerk to obtain advice and costs from tree specialist and to report back

Clerk

11 **REQUEST FOR GRANT FUNDING** – To consider the request for grant towards administrative expenses of running voluntary car scheme for patients of Deepings practise. The clerk reported on further information obtained from the applicant. The anticipated annual administrative costs of the group is circa £1500 pa. Cllr Wragg confirmed that he was a volunteer driver and assisted a small number of Ginton residents. Other drivers also assisted Ginton residents. Based on census data of resident numbers as a proportion of the registered patient numbers of the Deepings Practice Ginton represented a possible 7.3% (c £109) share and if all parishes worked on a similar basis the scheme would be fully funded.

**RESOLVED** to notify the applicant that the parish council was prepared, on confirmation that Lincolnshire council had withdrawn funding, to offer a grant of £110.

Proposed Cllr. E T E Spendelow Seconded Cllr. Kirt

Clerk to  
notify the  
applicant

12 **WW1 COMEMMORATION**

- a. Roll of Honour - Consideration of provision of photographic copies for primary school children as suggested by the school following the children's involvement in parish council led commemorations.

Cllr Randall elaborated on the school suggestion and Cllr. Skinner confirmed the involvement of year 5 and year 6 children. Parish council were also advised that the school borrowed the church copy of the Roll of Honour, similar to that in the Village Hall. Parish council were advised that individual photographic copies could be supplied to each child at a cost of £30.

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**RESOLVED** to agree the provision of individual photographic copies up to the cost of £30 and further **RESOLVED** that, subject to the availability of WW1 project funds, the school be presented with their own full size copy of the Roll of Honour.

b. Consideration of short commemorative act at the war memorial on Armistice Day.

Cllr. Randall confirmed that it was the intention to conduct a brief Wreath laying ceremony, and that schoolchildren would not be taking part as this fell on a Saturday this Year

**RESOLVED** to purchase a wreath for the purpose at an estimated cost of £18

Proposed Cllr. R W Johnson Seconded Cllr. D Batty

- 13 **MEMORIAL HEADSTONE APPLICATION** – consideration of the application by Chad Copestake of “The Memorial Craftsmen Ltd” for a memorial headstone for the grave of Sheila Brown. Details of size, material and inscription, included in the application form.  
**RESOLVED** to approve the application

Clerk to notify the applicant

Proposed Cllr. G Kirt Seconded Cllr. Randall

- 14 **REPORTS – STANDING ITEM** – To note the reports of Councillors and/or clerk attending meetings as representatives of the Parish Council (if any)
- a) Cllr. Kirt reported on meeting between himself and Emma Naylor (PCC Planning) on the content of the emerging neighbourhood plan. It was anticipated the NP group would meet again the next day to make further progress. There had been positive feedback on the content of the interim document circulated to all households and this had strengthened the evidence based draft emerging neighbourhood plan.
  - b) Planning forum –Cllr. Johnson reported that he and the clerk had attended the planning forum and outlined the topics raised
  - a) Cllr. Batty reported that he and Cllr. Randall had attended the Parish Liaison forum. Amongst the issues discussed was loneliness. Although aware of the issues there were no support arrangements or funding in place. The basic message is we had to watch out for our own neighbours

- 15 **RURAL CRIME UPDATE –**  
The content of the monthly report for September 2017 from the Cambs Police was noted

16 **HIGHWAYS**

- a) Cllr Johnson referred to the longstanding issue of the tree on Peakirk road which was overhanging the footpath and the street lamp and asked that this be raised again with the relevant authority
- b) Cllr. Johnson also referred to the absence of double yellow lines on The Green since the road had been resurfaced

Clerk to write to Highways

Meeting closed AT 8.32 pm.

The next scheduled meeting is to be held on Tuesday 21<sup>st</sup> November 2017



Original signed  
Mr J Haste  
Clerk/Proper Officer  
01733 252833  
Email: clerk@glintonparishcouncil.org.uk  
18<sup>th</sup> October 2017

Chairman  
Dated:

Distribution:

Minute Book, All Councillors, Notice Boards, Cllr P Hiller (Ward Cllr) & PCC Parish Liaison Officer

All minutes are available to view at [www.glintonparishcouncil.org](http://www.glintonparishcouncil.org)