

*SUBJECT TO APPROVAL*  
**GLINTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**  
held on Tuesday 20<sup>th</sup> September 2016  
at the Village Hall, High St.

**Present:** Councillors; JFW Holdich (Chairman), D Batty, Mrs C Bysshe, G Kirt, D. Lane, RW Randall, P Skinner, D Wragg, Mr JV Haste (Clerk). Also present 10 members of the public were recorded as in attendance.

**MINUTES OF MEETING**

**Action**

1 **APOLOGIES FOR ABSENCE** — Cllr Mrs Bond – prior approved leave of absence; Cllr Johnson unwell after a fall; and Cllr. Spendelow Holiday

2 **MEMBERS DECLARATIONS OF INTEREST** – None

3 **PUBLIC PARTICIPATION** –

- i. Mr Vernon of Network Rail gave a short presentation of the “dive under” solution to grade separation at Werrington and left some leaflets. Consultation remains open until October. He was optimistic of the scheme being approved and funding was already in place.
- ii. Mr Gerrard spoke in connection with his planning application on the agenda and confirmed ownership of the land up to the footpath at the side of his house
- iii. Mr Greenhow spoke in support of his planning application also on the agenda
- iv. Mr Jacob spoke on his short temporary closure of the permissive towpath as a result of actions by the City Council and on safety grounds. He apologised for upsetting residents. It was not his intention to do so and he had no plans to close the footpath. Parish council thanked him for attending and would reinforce the message that people should stick to the footpath and recognise that this is a permissive footpath not a public right of way

4 **TO SIGN AND APPROVE THE MINUTES OF MEETING HELD ON 19th JULY 2016.**

**RESOLVED** that they be signed as an accurate record

Proposed Cllr Lane & Seconded Cllr. Batty.

5 **MATTERS ARISING FROM MINUTES OF ABOVE MEETING**

Members noted that the telephone Kiosk is still present in Helpston road and there had been no feedback from BT about its removal

6 **TO SIGN AND APPROVE THE MINUTES OF MEETING HELD ON 9<sup>th</sup> AUGUST 2016.**

**RESOLVED** that they be signed as an accurate record

Proposed Cllr Skinner & Seconded Cllr. Wragg.

7 **MATTERS ARISING FROM MINUTES OF ABOVE MEETING** - None

8 **REVISION OF COMPLAINTS POLICY** This matter was considered at our July meeting and minutes show that some members were concerned at the treatment of anonymous complaints. The clerk now provided a further report containing additional information about the City Council complaints procedure. In the light of the additional information

**RESOLVED** to set aside standing Order 7a to allow the matter to be reconsidered

Proposed Cllr. Kirt Seconded Cllr. Randall

We considered the further changes suggested by the clerk to bring our policy in line with that of the City Council.

**RESOLVED** to agree the additional changes as detailed in the clerk’s report

Proposed Cllr. Batty Seconded Cllr. Randall

**RESOLVED** to re-instate Standing orders in full.

Proposed Cllr. Skinner Seconded Cllr. Lane

9 **PLANNING** – In the absence of Cllr. Johnson chairman of the Planning Working group, the chairman Cllr. Holdich reported on this agenda item.

- a) The current status of planning applications was noted
- b) 16/01547/HHFUL – 20 Websters Close – Noting the reassurance given at item 3ii above there were no objections to this application but members were of the opinion that on completion there should be some treatment of the boundary with

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the footpath. The applicant had suggested that there would be hedge planting

- c) 16/01600/FUL The chairman and Cllr Johnson had visited the site in view of concerns raised by the applicant and neighbours. We were informed that there was no mains connection for Water and sewerage and access to the site was somewhat restricted. Electricity was by solar panels. Cllr Randall reminded the meeting that this site is adjacent to the gas compressor station and may be subject to PADHI restrictions. Parish Council noted that the application was retrospective and therefore suggested that permission should be temporary and suggested one year to enable the applicant to improve access and arrange Water connection.
- d) 16/01616/WCPP - Glinton Service Station –we noted that the planning inspector had allowed, on appeal, the extension of operating hours. We remained opposed to extended opening hours but reluctantly accepted the decision of the inspector.
- e) 16/01642/CTR -12 High Street various tree works listed in the application. Parish Council has no objections subject to the satisfaction of the City Council Tree Officer

10 **FINANCE** - The clerk submitted a report for June, July and August showing all receipts (totalling £2176.32) and payments (totalling £3188.53) together with the balance of all accounts and earmarked reserves totalling £46197.47. We also received copies of Bank Reconciliations for those months.

**RESOLVED** to note the content of the report and Bank reconciliations

Proposed Cllr. Kirt Seconded Cllr. Lane

11 **PERMISSIVE FOOTPATH-** We noted the comments of the landowner Mr Jacobs at the start of the meeting. We considered the letter from Peakirk Parish council suggesting a joint meeting with Mr Jacob to discuss maintenance requirements and possibility of sharing the cost. Cllrs. Bysshe, Kirt, Randall, Skinner and Wragg volunteered to attend such a meeting. The clerk will notify Peakirk Parish council and circulate an agreed date when known.

Clerk to notify Peakirk Parish Council

12 **VILLAGE HALL** – Glinton Community Association (GCA) had been approached by the City council with a view to entering in to a 25 year lease of the premises. GCA had asked Councillor Holdich if the Parish council would be prepared to take on such a lease. The Clerk and Cllr. Holdich had received a similar approach by city council officers with a more open stance on an asset transfer. We agreed to set up a working group comprising the clerk and Cllrs Batty and Lane to take gather further information and report back to the parish council in due course.

13 **NOTICE BOARD REPLACEMENT** – We considered the written request of Cllr. Spendelow and were minded to look favourably on replacing the dilapidated notice boards on the village green and the primary school. We were reminded that one was to commemorate the coronation and the other was in memory of Mr Keith Linford. The clerk undertook to investigate suppliers and costs and report back to a meeting of the parish council.

14 **DEFIBRILLATOR** – The unit has arrived and now needs to be installed and electricity supply connected. Once installed it needs to be signposted around the village and a training day arranged. The intention is that the training day will be well publicised so that as many people as possible can attend. We considered funding for this purchase and

**RESOLVED** to fund the cost of the defibrillator from the donation from the Aidan Patrick Fogarty deceased wills trust.

Proposed Cllr. Randall Seconded Cllr. Wragg

15 **PENSION REGULATIONS** - We received a report from the clerk and noted that to date all regulatory returns have been made by the clerk on behalf of the parish council. We also noted the NALC and CAPALC advice that the clerk cannot advice on the adoption of a pension scheme. We agreed that the matter should be referred to the Finance Working group.

16 **NEIGHBOURHOOD PLANNING** – Cllr. Kirt informed us that a questionnaire had been delivered to all household and that to date 146 had been returned. Mrs Kirt would be analysing the data from the returns and this would be used to inform the drafting of the plan going forward. It was anticipated that the data could also be used to suggest some immediate actions that could be considered by the parish council. All present were urged to encourage further responses

17 **SPEEDWATCH** – Parish council noted that the equipment had been on order for some time and the clerk informed the meeting that the suppliers had stated that they had computer issues at the time the order was placed. The clerk undertook to chase up delivery.

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18 **REPORTS FROM COUNCILLORS ATTENDING MEETINGS OF OUTSIDE BODIES -  
STANDING ITEM - Nil**

19 **RURAL CRIME REPORT - None** received since previous meeting.

20 **HIGHWAYS –**

- a) Councillor Kirt reported the overgrown hedge and undergrowth at the Southern end of Rectory lane which needed to be addressed with some urgency
- b) Councillor Randall referred to the markings for repairs to Welmore road and was of the opinion that these needed to be extended to take in other potholes

Meeting closed AT 9.20pm.

The next scheduled meeting is to be held on Tuesday 18<sup>th</sup> October 2016.



Original signed

Mr J Haste

Clerk/Proper Officer

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25<sup>th</sup> September 2016

Chairman

Dated:

Distribution:

Minute Book, All Councillors, Notice Boards, Cllr P Hiller (Ward Cllr) & PCC Parish Liaison Officer

All minutes are available to view at [www.glintonparishcouncil.org](http://www.glintonparishcouncil.org)