

Email dated 14<sup>th</sup> February from Mark Emson PCC Electoral Officer

Dear John,

As per our telephone conversation, I can advise that as we have not received a petition from 10 local government electors calling for an election, you are therefore free to co-opt.

It would be considered good practice to advertise for expressions of interest in being co-opted and any decision making process should be clear and documented. Please note that any such co-opted persons will need to be qualified under section 79 LGA 1972.

I will send your copy of the register shortly.

Kind regards

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## Extract from Standing Orders

### **27 Co-option of Members**

a In the event of a resignation or another reason for creation of a vacancy the clerk will immediately contact the City Council electoral registration office on the effective date of the vacancy and request the initiation of the advertising of the notice of vacancy.

b If this advertisement does not initiate the 10 signatures of electors in the period of time required by legislation (at present 14 working days) move to the co-option process step c, otherwise the election process will be followed.

c The co-option process will be advertised within 21 days of the end of the time for notice of vacancy.

d The co-option notice will include the final date for acceptance of requests for consideration (35 days after the date of notice) and the number of vacancies.

e The notice will be placed on the notice board and any other future regularly used board and will also be posted on the webpage.

f Members may point out the vacancies and the process to any qualifying candidate(s).

g Candidates found to be offering inducements of any kind will be disqualified.